



Screening

Once you have decided to volunteer with the Navy League, you may be required to be screened with the Navy League. Our screening programme ensures we create and maintain a safe environment for our Cadets and Volunteers, helps ensure proper administration and assists in the appropriate match between each Volunteer and their duties.

If necessary, you will be provided with the following information. This information must be reviewed and completed prior to any contact with cadets.

- NL(101)E Volunteer Screening Form
- Harassment Policy Statement
- Safety Policy
- Drug and Alcohol Policy
- A description of the different volunteer opportunities within the Branch and Corps
- Contact information for the Branch Screening Coordinator

You will also be required to provide a current Canadian Police Records Check with Vulnerability Sector Screening, photocopy of two pieces of identification (one with picture), and a passport type photo.

Once the process is completed, you will receive a photo identification badge. Your branch will assist you in any way possible and ensure you are welcomed aboard the Navy League.

Our Policies

The well-being and safety of cadets is the first priority of the Navy League Cadet and Sea Cadet Programmes.

The Navy League of Canada is committed to providing a learning and working environment for all persons that is free from harassment. All volunteers, employees, officers, cadets, parents and other visitors will conduct themselves in a manner which promotes and protect the best interests and well being of cadets, staff and volunteers.

Officers, Instructors and Volunteers will not consume or be under the influence of alcohol when they expect to be, or are in direct supervision or training of cadets. Cadets, while in uniform or while involved in Navy League matters of any sort or at any location, regardless of age and legislation, are prohibited from purchasing, consuming or having alcohol in their possession.

Cadets are not permitted to smoke during activities and Officers, Instructors and Volunteers shall refrain from smoking in the presence of cadets.

The Navy League has a zero tolerance approach to any unauthorized use of drugs by any member, cadet, volunteer, officer or employee.

As part of the enrolment and screening process, you will be required to review and commit to these and other policies in detail. These policies provide the basis of our principles and how we operate.

Volunteer with Us

There are a variety of ways you can help to make a difference with the Navy League of Canada.

If you're interested in joining your local Branch, sharing a talent, becoming a Navy League Officer or Sea Cadet Instructor, contact your local branch listed below. You can contact the National Office at **1-800-375-6289**, or use our Corp Locator on the web to make direct contact with your closest Branch or Corps.

Oceans of Opportunity Navy League of Canada Lethbridge Branch

For more information, call
Lethbridge Navy League Headquarters
"The Ship"
1708 – 10 Avenue South
405-327-5547

www.navyleaguelethbridge.com

THE NAVY LEAGUE of CANADA



VOLUNTEERING

National Office
"Lisgar House"
66 Lisgar Street
Ottawa, ON K2P 0C1
1-800-375-NAVY (6289)
www.navyleague.ca





The Navy League

Founded in 1895, the Navy League of Canada is a national organization with a broad-based mandate to promote Maritime Affairs. With a presence in over 230 communities across Canada we operate the largest maritime-themed youth programmes in the country, Royal Canadian Sea Cadets and Navy League Cadets. We also have strong connections to the federal government and community support to ensure that we are the most effective advocates for Maritime Affairs within Canada.

The Navy League is a volunteer led organization, so we appreciate the challenge of balancing career and family and understand how truly precious your free time is. We also know what it means to make your free time count.

Some of us are parent of cadets, and have made the Navy League a family activity. We volunteer while our children are participating in their training programme. Some of us were cadets ourselves, and have dedicated our time in appreciation for the great experience we had in our own youth. And some of us come from the local, business, naval or veteran community, each of us interested in furthering the goals of the League.

We come from all walks of life, all ages and many different occupations, but we all share a common purpose. We hope you will join us, and see for yourself why many of us have volunteered for 20 years or more with the same organization.

Volunteer Opportunities

We have a rewarding range of volunteer opportunities for adults. Whether you enjoy teaching and working with youth, want to share your hobby, assist with transportation, would like to develop your management skills or are interested in fundraising. Even if you only have a few hours a year to give, we can match your talents and time to a suitable volunteer position.



The **Navy League Cadet** programme (boys and girls age 9-12) has cadet corps located across the country in all provinces. We are always in search of new volunteers.

If having fun and working with youth interest you, becoming a Navy League Officer can provide innumerable rewards. Navy League Officers are provided a uniform and work directly with the cadets on a regular basis throughout the training year.

Navy League Corps Cadet Instructors and Volunteers work with the Corps and Cadets on a frequent basis. All Navy League Cadet Officers and Volunteers are provided with opportunities for professional development, including home study and weekend training.



The **Royal Canadian Sea Cadets** (boys and girls aged 12-19) are led by officers from the Cadet Instructor Cadre (CIC) and Civilian Instructors & Volunteers (CI/CV). Sea Cadet Corps are located in all 10 provinces and they too need your help!

If you enjoy working with young adults, becoming an officer with a Sea Cadet Corps can be a very rewarding experience. Sea Cadet Officers (in uniform) and Civilian Instructors are under the directive of the Department of National Defence. Further information can be obtained from the Corps Commanding Officer.

Sharing a skill or previous experiences on a part time or one time basis with the cadets can also be a very rewarding experience. Civilian Volunteers with a Sea Cadet Corps, as well as all other Navy League Volunteers are under the directive of the Navy League of Canada.



Every Sea Cadet Corps and Navy League Cadet Corps has a **Branch** to support it. The members of a Branch can be parents, but also include

former officers and cadets, veterans and other community leaders.

Perhaps you cannot commit time on a regular basis, but want to contribute to the Navy League of Canada and its goals. The Branch could be the place for you.

The Branch is the body that governs the finances and administration of the corps. Activities include: fundraising, corps liaison, recruitment, canteen duties, public relations, administration, transportation duties, and may include assisting the corps with optional activities.

The **Division** is the managing body for a group of branches. Typically by province, they are the link from National to the Local Branch. Divisions provide assistance, training and guidance among other things. Once you are a member of a branch, you may want to volunteer with the Division.

The **National Board** is the governing body of the Navy League of Canada. Composed of elected officials from Branches across the country, they provide the policy, procedures and tools to operate the programmes.